

MINUTES of Broadway Elementary PTO (“PTO”) Board Meeting

Minutes of the Broadway PTO Meeting on November 16, 2021 at Broadway Elementary. There were 8 board members in attendance.

- Board members in attendance
 - Rachel Gomez- President
 - Emily Leibert- VP Programs
 - Kim Erbele- Parliamentarian
 - Eden Barrett- Spirit Nights
 - Brittnie Gutirez- VP Fundraising
 - Kim Holzwarth- Treasurer
 - Kelly Dooley- Volunteer Coordinator
 - Natalie Nance- Secretary

Principal- Nikki Conley in attendance

Parliamentarian, Kim Erbele, formally called meeting to order at 12:07pm.

President- Rachel Gomez

- Boosterthon contract signed for next year. Kick off 10/17/22 and Fun Run on 10/25/22. \$2,000 fee due.
- Spring Carnival date set for April 23rd. Need a committee!!

Principal- Nikki Conley

- Level moved to a 2 after Thanksgiving- loosened restrictions
- Open to lunch visitors
- Christmas parties open to parents- Last half day (Dec 17th) will be parties and pajama day
- 4th grade Christmas Program will be indoors and open to all parents.

Treasurer- Kim Holzwarth

- Reviewed financial report
- ~\$73,000 made on Boosterthon
- \$86k available cash excluding a few additional expenses

VP of Fundraising –Brittnie Gutirez and April Wilcox

- Boosterthon – profit 61% (\$73,262)
- 82% of students registered and 73% of students had pledges. Non-parent giving \$45,422 (62%).
- Working on collecting matching donations
- Sponsorship recognition
- Bike racks requisition entered, chrome books on order, updated speaker system for cafeteria plus additional teacher resources
- Santa Secret Shop: all things are here. Shopping dates are 12/6-12/10. Plan is to be on stage before school, lunch and recess. Will need lots of volunteers.

VP of Programs- Georgia Samford and Emily Leibert

- Mother Son night profit was \$2,450!! Very successful event- lots of good feedback.
- 12 days of Christmas: providing gift cards and teacher luncheon
- Father / Daughter Dance date is still TBD for February. Will be like a normal year.

Communications – Britny Ribbing

- Website – Mrs. Brennan offered to help

Volunteer Coordinator – Kelly Dooley

- Santa Secret Shop volunteers

Spirit Wear and Spirit Nights – Eden Barrett and Angie Gorman

- Pepperoni's on 11/17
- MOD Pizza on 12/2
- Chick-Fil-A on 12/8
- Pepperoni's on 12/15
- Chicken Salad Chick on 1/13
- Pepperoni's on 1/19
- Crust Pizza on 2/3
- Pepperoni's on 2/16

Parliamentarian – Kim Erbele

- Meeting was adjourned at 1:20pm

Next Board Meeting scheduled for 1/18/22 at 12pm.

*Minutes recorded by Secretary, Natalie Nance.