

MINUTES OF BROADWAY ELEMENTARY PTO (“PTO”) BOARD MEETING

MINUTES of the **PTO Meeting** held at the home of Angela Moring on the 2nd day of August 2018.

Parliamentarian, Charissa Wylie formally called the meeting to order at 7:35 p.m.

Minute Approval:

Motion made to approve minutes from prior board meeting held on May 6, 2018. Minutes approved.

PRESIDENT REPORT:

- Classroom Library Update
 - Books on the way and being delivered
 - Upcoming year fundraising to focus on \$55,000 goal for remaining book purchases.
 - Will need to do Property of Broadway labels once books are delivered.
- Bank Account Changes
 - Georgia Samford added to bank account #1578000323 and Tina Bowers removed from bank account #1578000323.
 - Security strips for door jams. Will be distributed at teacher breakfast on Tuesday August 7th.
- Teacher Signs
 - New signs ordered. We will replace old ones on school supply distribution day.
- School Supplies
 - Delivered Monday. Distribution to be done on August 8th while teachers are out.
- Teacher Shirts
 - Will be distributed at teacher breakfast.
- Kindness quotes for the school
 - Possibly use Tina’s sister and vinyl
- Needs: Looking at Brain Pop, Maybe Sumdog and Recess equipment. Need thermometer for outdoor classroom. Scholastic readers.

TREASURER REPORT:

- Budget update
 - \$8000

PROGRAMS:

- Fun Nights
 - Will keep as Father / Daughter and Mother/Son events
- Breakfast with Santa
 - Dec 1

FUNDRAISING :

- Hughes & Cozad platinum sponsors.

- Inner element
- HEB
- Direct Donation Campaign
 - Incentives: cups, ice cream party, shirts, color run
 - Mr Dulworth with pink hair and mohawk

COMMUNICATIONS:

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VOLUNTEER COORDINATOR:

- Communication
 - Will be setting up on remind

SCHOOL SPIRIT:

- Preorders for shirts. Pick up at meet the teacher.
- Spirit Nights

OTHER:

ADJOURN

Meeting was adjourned at 9:35 p.m. by Parliatarian, Charissa Wylie/

Meeting Minutes were compiled by Jennifer Fields, Broadway PTO Secretary.

ADDENDUM to MINUTES OF BROADWAY ELEMENTARY PTO (“PTO”) BOARD MEETING

- Teacher financial aid
 - Motion to provide \$500 financial aid to help a staff member in need.
 - Motion approved by majority vote August 30th. Funds will be distributed via check today.