

MINUTES OF BROADWAY ELEMENTARY PTO (“PTO”) BOARD MEETING

MINUTES of the **PTO Meeting** held at Broadway PTO room on the 21st day of March 2018.

There were 9 members of the PTO Board Members present.

Volunteer Coordinator, Lisa Daggett, formally called the meeting to order at 11:03 a.m.

Minute Approval:

Motion made to approve minutes from prior board meeting held on February 21, 2018. Minutes approved.

PRESIDENT REPORT:

- Field Day
 - Will be held on April 27th
 - Will need to hold meeting with Mrs. Mays and Mrs. Conley together to discuss extending student time in the field. Proposal is to have each class have parent chaperones with the teacher. They will rotate as a class and help run each station. Angela to arrange meeting next week.
 - Theme is Broadway Olympics. Tina to suggest design to Suzanne for shirts. Suggestion made to have Broadway star outlines similar to the olympic ring design.

TREASURER REPORT:

- Budget update
 - Daddy / Daughter dance grossed approximately \$6k. Cost only around \$258. Very successful financially.

PROGRAMS:

- Teacher Appreciation
 - April 6 will be 4th grade baseball theme
 - End of year will work with Wendy on daily theme. PTO will be providing donated luncheon during teacher appreciation week (lunch for May 11)

FUNDRAISING :

- Direct Donation Campaign
 - Raised approximately \$25, 500
 - We will be working with Mrs. Grabowski on beginning to purchase Lucy Calkins materials this year for the grades that need priority.
 - Neon Run Run to be held on this Friday at 2pm. Second grade is winning grade plus there will be 17 non-second graders participating.
 - Fidget spinner party at 8:30 April 6th. For all grades. Will be held in the gym - Donuts, etc
 - Brick paver forms to be sent home next week.
 -

- Carnival
 - Presale order forms going home next week - \$15 presale and \$20 tickets at door.
 - April 21st date of event - 4 to 7 pm
 - Additional food trucks.. Waiting on agreement with food association.
 - Have a game truck, outdoor laser tag with inflatables., petting zoo
 - Tina to make attractions poster for kids to hang inside school.
 - Jessie and Fran working on auction items.
 - Online auction will be set up for teacher and staff items. Will be looking at using same software Cox used for their auction as it was very user friendly.
 - Will be doing a 50 / 50 raffle ticket sale and contest. Paper tickets and online sales

COMMUNICATIONS:

- Yearbook
 - Working on final pictures needed for layouts.
 - Final push for purchases

VOLUNTEER COORDINATOR :

- Send out information to get volunteers for carnival. Need parents, as well as NHS and ROTC students to help.

SCHOOL SPIRIT:

- \$500 from Chik-fi-la spirit night to be donated to Mrs. Bruner.

OTHER:

- Next Year Board Nomination Process
 - Tina to get forms out soon to go home to parents
 - Vote will be at April 25th general meeting
- Next Meeting April 11, 2018

ADJOURN

Meeting was adjourned at 12:03 p.m. by Parliatarian, Kim Erbele.

Meeting Minutes were compiled by Jennifer Fields, Broadway PTO Secretary.